**VISITOR 11(2) VISA – short-term work not exceeding 90 days**

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| **DOCUMENTATION TO BE SUBMITTED** | **ATTACHED** | |
| **YES** | **NO** |
| DHA-1738 Form *(use black ink)* |  |  |
| Passport *(original)* |  |  |
| One recent 3X4 photo |  |  |
| Copy of a valid long term of residence in Brazil for non-Brazilian passport holders *(e.g. RNE / RNM)* |  |  |
| **Invitation letter from company in South Africa**  Duly dated and signed letter from the employer stipulating:   1. The purpose or necessity of the work; 2. The nature of the work; 3. Qualification and skills required for the work; 4. The duration of the work; 5. The place of work; 6. Duration of the visit; 7. Proof of remuneration or stipend that the foreigner will receive from the employer; 8. Identity and contact details of the prospective employer or relevant contact person from the host institution. |  |  |
| **Motivation letter from company outside of South Africa (e.g. Brazil)**  Duly dated and signed letter from the employer stipulating:   1. The purpose or necessity of the work; 2. The nature of the work; 3. Qualification and skills required for the work; 4. The duration of the work; 5. The place of work; 6. Duration of the visit; 7. Proof of remuneration or stipend that the foreigner will receive from the employer; 8. Identity and contact details of the prospective employer or relevant contact person from the host institution. |  |  |
| CIPC / CIPRO registration papers from the company in South Africa |  |  |
| Copy of an international certificate of vaccination against Yellow Fever |  |  |
| Bank statements, stamped and signed at the bank, for the last three months |  |  |
| Copy of an air ticket reservation / quotation *(there is no need to purchase the ticket in advance)* |  |  |
| Prescribed application fee of **R$188,00 Reais** *(payable in cash (the exact amount) at the Consulate)* |  |  |

Processing time: **up to five working days**

**NB 1: APPLICATION MUST BE LODGED IN PERSON UPON APPOINTMENT.**

**NB 2: MORE DOCUMENTS MAY BE REQUESTED DURING THE PROCESS.**

Should you have any queries (and for appointment arrangement) please contact us in writing at [guedesf@dirco.gov.za](mailto:guedesf@dirco.gov.za) or phone us on our numbers below.